

INFO



Parvana Abdiyeva



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Baku, Alı Mustafayev 24/31

POWER CHARGE

Microsoft Word

Microsoft Excel

Power Point

Adobe Photoshop

LANGUAGES

Azerbaijan (native)

English (fluent)

Russian(A2)

REFERENCES

Housing and Communal Service
Director of enterprise
Zamanov Elmin
His assistant
Ebdurehmanov Qasim
(+994)12 447 21 32

FEATURES

- ✓ Good communication skills
- ✓ A good team playing
- ✓ Punctual
- ✓ Ability to Work Under Pressure
- ✓ Multitasking

PARVANA ABDIYEVA

EDUCATION



2012-2016

Bachelor

Azerbaijan University of Languages

Pedagogical Department

WORK EXPERIENCE



Binagadi District Housing and Communal Services Association

HR assistant 2 February 2016 -28 December 2018

Formula 1 Azerbaijan Grand Prix / Track Marshal

Volunteer 21 April- 29 April 2018

Nizami Ganjavi International Center 6th Global Baku Forum, Tour Crew

Volunteer 10-17 March 2018

Ata Sigorta Company

Call center operator 19 October -20 November 2017

Nizami Ganjavi International Center Global Young Leaders Forum

Volunteer 19 - 25 August 2017

Formula1 Europe Grand Prix / Accreditation Team Member

Volunteer 1 - 24 June 2017

Nizami Ganjavi International Center 5th Global Baku Forum, Tour Crew

Volunteer 14-17 March 2017

Baku 2017 4th Islamic Solidarity Games / Casting Team Member

Volunteer 5 March- 22 May 2017

Baku 2017 4th Islamic Solidarity Games

Opening& Closing Ceremony Performers' Audition

Volunteer 15 October- 13 November 2016

Euro Village 2016 Survey Team Member

Volunteer 1 October 2016

Project Manager 102 School

Volunteer 10 September- 10 October 2016

Formula1 Europe Grand Prix /Accreditation Team Member

Volunteer 7-19 June 2016

UEFA Under17 Championship Azerbaijan 2016 / Media DepartmentVolunteer 5-21 May 2016

Nizami Ganjavi International Center 4th Global Baku Forum, Tour Crew

Volunteer 7-11 March 2016

Baku 2015 European Games / Casting Team Member

Volunteer 1 March - 28 June 2015