

# Curriculum Vitae

## PERSONAL INFORMATION



## Elmir Demirov

📍 flat 80, St. Djafar Djabbarli, settlement Bineqedi, Baku (Azerbaijan)

☎ +994553402924 📞 +994124113238

✉ elmirdemirov@gmail.com

Sex Male | Date of birth 20/April/1985 | Nationality Azerbaijanian

## WORK EXPERIENCE

09/02/2017– present

### HSE Supervisor

Kontinent Construction LTD (Projects – Baku Flame Towers, Trump Tower, Xataipark Residential Complex, Gulustan Palace Project)

#### HSE Documentation Management

Organization and control of work facilities for HSE regulations

Internal Audit of HSE documentation (PTW, TBT, Method Statement, Risk Assessment, Inspections)

Providing weekly HSE Meeting with subcontractors on site

Preparation daily and monthly report and informing of HSE Incidents to HSE Manager

Providing monthly checklists (power tools, vehicle inspection, fire fighting system, scaffold inspection)

Organization and control of work facilities for HSE regulations

Providing internal drills for all subcontractors

Controlling of Traffic Management

09/01/2014–01/01/2017

### HSE Coordinator

AZERSUN Holding ( Gumush Plaza ,Dreamland Golf Club)

Providing induction training on HSE for visitors and employers

Managing site procedure & hazard on construction

Organization and control of work facilities for HSE regulations

Develop and implement Emergency Response plan

Providing weekly HSE Meeting with contractor and subcontractors on site

Checking MSDS of all incoming product

Preparation daily, weekly and monthly report and informing of HSE Incidents and "Hazard / Near Misses" to Safety Manager

01/10/2012–10/11/2013

### HSE Coordinator

DIA Holding (Projects - Zaghulba new residential building project )

HSE Documentation Management in according to BS standards

Controlling of Hot and Cold Permit System

Review site procedure, Risk Assessment and JSA (Job Safety Analysis)

Providing Site HSE induction for all new personnel

Providing Weekly TBT with site stuff and safety meeting with top management

Controlling usage of proper PPE for specific activity

Realising First Aid to employees in any accident

Providing monthly equipment checklist (hand tools, fire extinguisher, fire alarm system, fire hydrants,)

01/12/2011–25/09/2012

### HSE Engineer

Pasha-Construction Sasel Electromechanic (Projects - Port Baku Residence Project )

HSE Documentation Management in according to BS standards

Controlling of Hot and Cold Permit System

Review site procedure, Risk Assessment and JSA (Job Safety Analysis)

Providing Site HSE induction for all new personnel

Providing Weekly TBT with site stuff and safety meeting with top management

Controlling usage of proper PPE for specific activity

Realising First Aid to employees in any accident

Providing monthly equipment checklist (hand tools, fire extinguisher, fire alarm system, fire hydrants,)

01/05/2009–01/10/2011 **HSE Engineer**  
 DİA Holding (Projects - Baku Flame Towers ,Haydar Aliyev Center ,Baku Haydar Aliev International Airport)

Implementing of advanced and scientific practices in the field of Occupational Safety and Health  
 Preparation and Implementation of measures for analysis and prevention of industrial injury  
 Controlling in the inspection of sanitary technical conditions in the workplace  
 HSE Documentation Management in according to BS standards  
 Controlling of Hot and Cold Permit System  
 Controlling usage of proper PPE for specific activity  
 Providing Weekly TBT with site stuff and safety meeting with top management  
 Providing monthly equipment checklist (hand tools, fire extinguisher, fire alarm system, fire hydrants,)

**EDUCATION**

01/09/2003–30/05/2007 **Petroleum Mechanics Faculty**  
 Azerbaijan State University of Oil and Industry (Bachelor degree)

**TRAININGS**

DETAM Participation Certificate  
 Risk Assessment  
 DETAM participation certificate OHSAS 18001:2007  
 Occupational Health and Safety Management System Basic Training  
 First Aid  
 City Hospital , Baku (Azerbaijan)  
 Working at Height Level  
 Safety Qualification Advisory Group, Baku (Azerbaijan)  
 Fire Fighting  
 Industrial Fire Safety Services, Baku (Azerbaijan)  
 Industrial Technical Safety and Labour Protection Certification  
 The Ministry of Emergency Situations of Azerbaijan State Scientific-Research Institute Occupational Safety and Safety Technique, Baku (Azerbaijan)  
 The international association for CHEMICAL Safety  
 The COSHH Manager Certification  
 The international association for CHEMICAL Safety  
 COSHH Awareness  
 The international association for CHEMICAL Safety  
 The COSHH Risk Assessor Certification  
 The international association for CHEMICAL Safety  
 Workplace Fire Safety Induction  
 The international association for CHEMICAL Safety  
 Working at Height Safety Induction  
 The international association for CHEMICAL Safety  
 Health and Sefaty Induction

**PERSONAL SKILLS**

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Mother tongue(s) Azerbaijani					
Other language(s)					
English	A2	A2	A2	A2	A2
Russian	C1	C1	C1	C1	C1
Turkish	C2	C2	C2	C2	C2

**JOB-RELATED SKILLS**

High-level skills on optimization, planning and time management  
 Ability of creating goal-oriented team work on realizing projects  
 Strong organizational, dynamical communication and arithmetic skills  
 Punctual, honest, hard-working project routine and high-level leadership skills  
 Good analytical mind and high attention to details  
 High integrity, ethical and professional standards

**COMPUTER SKILLS**

MS Office programs; AutoCad; Paint3D; Photoshop, Internet Explorer, Windows XP, Windows 7, Windows 9